



# **DISS HIGH SCHOOL**

## **Provider access policy statement**

**January 2023**

**To be reviewed annually**



## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

## 3. Student entitlement

All students in years 8 to 13 at Diss High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Mrs Rachel Adams, Head of Personal Development

Telephone: 01379 642424

Email: racheladams@disshigh.co.uk

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The following table gives outline examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Event for university technical colleges (UTCs)		Careers workshop
YEAR 9	Assembly and tutor group opportunities - employability skills	Key Stage 4 options event	
YEAR 10	Assembly and tutor group opportunities - employability skills	Networking event with providers and employers	Work experience preparation sessions Work experience
YEAR 11	Assembly on opportunities at 16 Event for UTCs	Post-16 evening Post-16 taster sessions Apprenticeships – support with applications	
YEAR 12	Higher education (HE) fair Post-18 assembly - apprenticeships		Small group sessions: future education, training and employment options
YEAR 13	HE and higher apprenticeship applications	Assembly and small group opportunities - employability skills	

Please speak to our Head of Personal Development to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

### 4.3 Granting and refusing access

A number of events, integrated into the school careers programme, will offer providers an opportunity to supply appropriate information for students and their parents. The school offers a number of opportunities for pupils and their parents to find out about the world of work, careers, education and training beyond Diss High School. These will include:

- Assemblies
- Drop down days
- PSHE lessons
- Networking events

Access to students is likely to be refused during key examination sessions.

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### 4.5 Premises and facilities

Diss High School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projection and other specialist equipment as required to support provider presentations. This will be discussed and agreed in advance with the Head of Personal Development.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Reception Foyer.

## **5. Links to other policies**

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

## **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Head of Personal Development with the Headteacher.

This policy will be reviewed annually.